

Updated 2/28/20

Job Title: Environmental Service Technician

Reports To: Service Manager

Primary Job Responsibilities:

Indoor Environmental Company looking for environmental service technicians. Completes various work relating to indoor air quality including but not limited to mold remediation, radon mitigation, water intrusion prevention, vapor intrusion mitigation, air filtration and air systems cleaning. Must be comfortable working in attics, crawlspaces and on rooftops in addition to all types of indoor and outdoor environments.

Follows and helps to ensure that standard operating procedures (SOP's) are followed consistently on all jobs. Provides planning support and site visits for upcoming projects as necessary. Execute specific projects and installations.

Secondary Job Responsibilities:

Supports the company's Inventory Program and helps with receiving inventory, maintaining a clean and organized warehouse, clean and organized vehicles, etc. Works with company associates to organize and complete customer projects. Responsible for timely arrival, customer communications and quality of individual projects. Helps the company to grow and add repeat customers.

Physical Requirements:

Lifting/Carrying: Frequently – up to 20 lbs., Occasionally– 20-50lbs., Rarely -50-100lbs.

Occasional-Frequent use of hands for grasping, pushing/pulling, and fine manipulation.

Bending – frequently

Squatting – Occasionally to Frequently

Crawling – Occasionally to Frequently

Climbing – Occasionally

Reaching – Occasionally

Also use of hand tools, drills, saws, ladders, duct cleaning equipment, air scrubbers, and other miscellaneous equipment.

Use of N95, P95, half-face, or full face respirator as necessary depending on the job.

General Information on Position:

This person will interact with customers and co-workers to ensure high levels of quality, safety and customer satisfaction while completing projects in homes, schools, business and other customer locations. This position will perform a wide variety of functions in support of the company's general operations. This is a full time position plus overtime as needed. Typical hours are Monday to Friday, 8:00 a.m. to 4:30 p.m. with one Saturday per month and other hours as necessary per customer needs and as other needs arise.

Occasionally projects may require travel and overnight stays (this is unusual but does happen).

Pay and Benefits Package:

Hourly including Paid Time Off. Health and Dental Insurance is available to employee and family. Simple IRA (similar to 401k) Plan – Company matches 100% of employee contributions up to 3% of gross pay.